

**SAINT CHARLES BORROMEO ACADEMY (TK-8th Grade)
APPLICATION FOR ADMISSION
2022-2023**

Today's Date: _____

Application Information

Application for Grade: _____

Child's Full Name: _____

Gender: _____ Male _____ Female Date of Birth: _____ (MM/DD/YYYY)

Religion: _____ Baptized: Y N (please circle one)

Mailing Address: _____ City: _____ State: _____ Zip: _____

Home Address (if different than mailing address): _____ City: _____

State: _____ Zip: _____

Primary Contact Phone (circle): Mother/Father Phone Type (circle): cell/home/work _____

Family Information

Name of father or legal guardian: _____

Father's Home Address: _____ City: _____ State: _____ Zip: _____

Father's Email Address: _____

Father's Cell Phone Number: _____

Father's Occupation: _____ Name of Company: _____

Father's Religion: _____ Alumni of Saint Charles Borromeo Academy? Y/N

Name of mother or legal guardian: _____

Mother's Home Address: _____ City: _____ State: _____ Zip: _____

Mother's Email Address: _____

Mother's Cell Phone Number: _____

Mother's Occupation: _____ Name of Company: _____

Mother's Religion: _____ Alumni of Saint Charles Borromeo Academy? Y/N

Marital Status: Married _____ Separated _____ Divorced _____ Widowed _____

Applicant lives with: _____

Other Primary Caregiver in the home: _____

Language spoken at home, other than English: _____

RELIGIOUS HISTORY OF STUDENT

Religious Affiliation: _____ Home Parish: _____

Catholic: Y/N Church of Baptism: _____

Church of First Communion: _____

Are you a registered and a regularly participating member of the Saint Charles Borromeo Parish? Y/N

Saint Charles Borromeo Parish Envelope Number: _____

SCHOOL HISTORY

Current School: _____ Years attended: _____

Address: _____ City: _____ State: _____ Zip: _____

Name of Preschool: _____

Address: _____ City: _____ State: _____ Zip: _____

GUIDANCE INFORMATION

Has the applicant ever skipped a grade? Yes _____ No _____ If yes, which grade? _____

Has the applicant ever had to repeat a grade? Yes _____ No _____ If yes, which grade? _____

Has the applicant ever been subject to probation, suspension, or dismissal from another school? Y/N

Please briefly explain:

Does the applicant have an IEP or a diagnosis for a learning disability? Yes _____ No _____

Has the applicant ever been recommended for an educational evaluation or outside services (i.e. speech, OT, etc.)Y/N

Please briefly explain:

Is the applicant currently receiving any academic services? Y/N

Please briefly explain:

Please provide relevant paperwork/documents (i.e. IEP) with application.

STUDENT BACKGROUND

Permission to contact child's current school? Yes _____ No _____

Contact Name: _____ Phone Number: _____

STUDENT MEDICAL INFORMATION

Allergies Y/N
Attention Deficit Disorder (ADHD) Y/N
Bone and Joint Illness Y/N
Convulsions or Fainting Y/N
Diabetes Y/N
Eyeglasses Y/N
Emotional Illness Y/N
Hearing Difficulty Y/N
Speech Difficulty Y/N
Visual Difficulty Y/N
Other (specify) _____

Optional Questions

How did you hear about our school?

SIBLING INFORMATION

Sibling 1 Name (First/Middle/Last):

Sibling 1 Age: _____

Sibling 1 School: _____

Sibling 2 Name (First/Middle/Last):

Sibling 2 Age: _____

Sibling 2 School: _____

Sibling 3 Name (First/Middle/Last):

Sibling 3 Age: _____

Sibling 3 School: _____

Sibling 4 Name (First/Middle/Last):

Sibling 4 Age: _____

Sibling 4 School: _____

Sibling 5 Name (First/Middle/Last):

Sibling 5 Age: _____

Sibling 5 School: _____

ADMISSION PROCESS

1. **Application must be turned in with copies of the following items:**
 - **Report Card (current and previous year)**
 - **Baptismal Certificate**
 - **Birth Certificate**
 - **Current Immunizations**
2. **\$75 Application Fee Per Student (non-refundable) - due when application is turned into the academy**
3. **Parent School Tour**
4. **Letter of Recommendation From Prior School**
5. **Standardized Test Scores (Grades 2-7)**
6. **Parent Interview**

Note: Paper documents should be submitted to the Saint Charles Borromeo Academy Office, or emailed to cbueno@saintcharlesacademy.com.

The above information is true and correct to the best of my/our knowledge.

Signature: _____

Print Name: _____

Date (MM/DD/YYYY): _____

RELEASE OF SCHOOL RECORDS

TO: Admissions/Student Records

School: _____

Address: _____

City, State, Zip: _____

I/We hereby authorize the release of all school records, including grades, standardized test scores, health records and any other developmental information regarding the below named student:

Student Name

Grade

Date of Birth

Please forward the above requested information as soon as possible to:

Saint Charles Borromeo Academy
2808 Cadiz Street
San Diego, CA 92110

Or

Email: jmaeva@saintcharlesacademy.com
Phone: (619)223-8271 or Fax: (619)223-2695

Parent/Guardian Signature

Date

RECOMMENDATION FORM (Grades 2-7)

Student's Name _____

First

Middle

Last

Applying for grade _____ in September 2022.

Recommendation by: _____ Administrator _____ Teacher _____

Saint Charles Borromeo Academy is a Catholic coeducational elementary school in San Diego serving grades preschool to grade 8. The student whose name appears above is applying for admission to Saint Charles Borromeo Academy. Your candid appraisal of his/her academic performance, intellectual promise, and special gifts will help our Admission committee in making a decision about admitting this student.

STUDENT RATING

Work and study habits:	Excellent	Good	Average	Below Average
Effort:	Excellent	Good	Average	Below Average
Intellectual ability:	Excellent	Good	Average	Below Average
Achievement related to ability:	Excellent	Good	Average	Below Average
Conduct and attitude:	Excellent	Good	Average	Below Average
Maturity in terms of grade:	Excellent	Good	Average	Below Average
Social adjustment:	Excellent	Good	Average	Below Average
Punctuality:	Excellent	Good	Average	Below Average
Self Confidence:	Excellent	Good	Average	Below Average
Parent's cooperation with school:	Excellent	Good	Average	Below Average

FURTHER COMMENTS

Special talents/aptitudes: _____

(For additional comments, use the back of this sheet)

Has the student been suspended from school or been subject to serious disciplinary actions? Y / N

If yes, please explain: _____

How long have you known this student? _____

In what grade(s) and subject(s) have you taught him, her? _____

School Name: _____ School Telephone: _____